



Dear Shareholder,

The Seventh Annual General Meeting ("**AGM**") of TalkMed Group Limited will be held at RELC International Hotel, 30 Orange Grove Road, Singapore 258352, on Monday, 20 April 2020 at 6:00 p.m..

We would like to bring the following matters to your attention:

COVID-19 situation

On 27 March 2020, the Infectious Diseases (Measures to Prevent Spread of COVID-19) Regulations 2020 ("**Regulations**") came into force. The Regulations prohibit certain activities and events (e.g. conventions), limit attendance for non-prohibited events to 10 individuals, and impose safe distancing measures for non-prohibited events held in public places.

The Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation have on 31 March 2020 issued a joint statement on the updated guidance on safe distancing measures when conducting general meetings (the "**Guidance**"). The Guidance allows issuers that choose to proceed with general meetings before 30 April 2020, to be able to do so by, amongst others, providing opportunities for shareholders to ask questions, the meeting to be shown by "live" webcast and allowing proxy voting.

In view of the evolving COVID-19 situation and in line with the Guidance, the Company has decided to adopt the following in a bid to reduce the risk of community spread:

- In order to comply with the Regulations, shareholders will not be able to attend the AGM in person. As such, the Company has provided for a live webcast of the proceedings of the AGM to be streamed online instead. Please refer to "Instructions to Shareholders" below for steps to pre-register for the webcast and other related matters.
- As our constitution currently does not allow shareholders to submit their votes online, all shareholders who wish to vote at the AGM have to submit their proxy forms in advance and appoint the "Chairman of the Meeting" as their proxy. Shareholders will be receiving a hard copy of the proxy form together with the Notice of AGM. Alternatively, a copy of the proxy form can also be obtained from the Company's website (<https://www.talkmed.com.sg/annual-general-meeting-2020/>). The proxy form must be deposited at the office of the Company at 101 Thomson Road, #09-02 United Square, Singapore 307591 not less than forty-eight (48) hours before the time appointed for the AGM.

Instructions to shareholders

Shareholders will need to complete the following steps to be able to watch the proceedings of the AGM through a live webcast via their mobile phones, tablets or computers:

- (a) Pre-register at the following website (<https://www.talkmed.com.sg/registration-annual-general-meeting-2020/>) by **14 April 2020 (6 pm)** to enable the Company to verify their status as shareholders.

Following the verification, authenticated shareholders will receive an email by 18 April 2020. The email will contain the details to access the webcast of the AGM proceedings. Shareholders who have pre-registered by 14 April 2020 but do not receive an email by 18 April 2020 should contact the Company at (65) 6258 6918 or send an email to enquiries@talkmed.com.sg.

- (b) Submit questions related to the AGM for the Board of Directors to answer during the AGM.

Shareholders who have pre-registered may also submit questions related to the AGM using the pre-registration link at <https://www.talkmed.com.sg/registration-annual-general-meeting-2020/>. All questions must be submitted by **14 April 2020 (6 pm)**. We will endeavour to address these questions during the AGM proceedings.

The plan to hold the AGM on 20 April 2020 with the details as stated above is subject to change if the government or any regulatory bodies impose any new restrictions in the weeks to come. In that case, we might have to postpone the AGM. We will continue to monitor the situation and will keep our shareholders updated accordingly. You are also advised to regularly check the Company's website (<https://www.talkmed.com.sg/category/shareholder-meetings/>) for updates until the date of the meeting.

Cessation of distribution of hard copy annual reports starting from 2021 in relation to the financial year ending 31 December 2020 ("FY2020")

As part of the Group's commitment to conservation of the environment, we will cease the distribution of annual reports in hard copy to shareholders starting from 2021. The annual report for FY2020 will be made available for download from the Company's corporate website (<https://www.talkmed.com.sg/investor-information/annual-reports-prospectus/>) and SGXNet.

Shareholders who wish to receive hard copy of the annual report for FY2020 may submit a request form which will be provided in due course.

We apologise for any inconvenience caused and thank you for your understanding during these difficult times.

Yours faithfully
For and on behalf of
TalkMed Group Limited

Lee Boon Yong
Joint Company Secretary

Singapore, 6 April 2020